

# Final Exam Guidelines - June 2018

High Schools (Grades 9-12)

1. For the Senior exam days (June 6, 7, 8, 11, 12), examinations should be administered during extended blocks at the beginning of the day since travel buses will run the regular school schedule on those days.
2. For instructions on the SOL Incentive Plan, refer to the attached plan.
3. The standard of a 93 for an A and 83 for a B are required for conditions a, b, and c of the Final Exam Exemption Policy.
4. The examination grade shall count no more than 1/5 of the semester grade.
5. ]There will be no early dismissal for seniors on June 6. There will be early dismissals for seniors on June 7, 8, 11, and 12 at 11:45 a.m.
6. Early dismissal for grades 9-11 will be at 11:45 on June 13-15. No lunch will be served.
7. CTE, STAT and CGS exams and travel will continue to the last day.

## Standards of Learning Incentive Plan - June 2018

Procedures for exam exemption for achieving a passing score on the Standards of Learning Assessments

1. Students who pass an SOL assessment shall be exempt from the final exam for the applicable course.
2. The principal may exercise discretion regarding student final grades of 59 or below. For purposes of calculating final grades, the first semester grade may not be lower than 50 (Regulation 3601).
3. Students must pass both the English: Writing and the English: Reading, Literature and Research SOL assessments in order to exempt the English final exam.
4. Students who meet the criteria for exam exemption may, upon request, take the applicable final exam without risk.
5. This plan does not apply to those students re-taking assessments through remediation recovery. This plan also does not apply to those students who are repeating a course and have passed the applicable SOL test in a prior year.
6. Students who have previously earned a passing score on an SOL assessment may not re-take the test in order to achieve a higher score.
7. Students who have earned a passing score on a Standards of Learning Assessment in a prior year, but are repeating the course due to their failure of the course or their choice to delete the course from the academic transcript, are eligible under the exam exemption policy only. Students may not re-take the test.
8. Transfer students are not eligible for the incentive if they took the applicable course in a prior year.

## Final Exam Exemption Criteria

1. The student has maintained an "A" average (93) in a specific course for the entire term of the course and has not been suspended out of school; or
2. The student in grades 9-11 who has been absent from class two or less days, has not been suspended out of school, and has maintained a "B" average (83) for the entire term of the course; or
3. The student in grade 12 who has been absent from class three or less days, has not been suspended out of school, and has maintained a "B" average (83) for the entire term of ;the course; or
4. The student in a course with an SOL test passed the SOL test.
5. Students enrolled in college-credit classes will be required to take final examinations if required for college credit.
6. Middle School students taking 9th grade credit courses will be entitled to the exemption options in those respective courses.

# SENIOR EXAM SCHEDULE, JUNE, 2018

## Wednesday, June 6 – LAST Regular School Day and Travel Day

Exam 1 - CTE AM Finals (CTE AM Courses)  
Exam 2 - CTE PM Finals (CTE PM Courses)  
**Regular Day** for all students. CTE Busses Run.

## Thursday, June 7 – Early Release Seniors Only

Exam 1 - Block 1 X Day and Block 1 4 x 4 Finals 7:40 – 9:40  
Exam 2 - Block 1 Y Day 9:45 - 11:45  
**Regular Day** for all underclassmen students.

## Friday, June 8 – Early Release Seniors Only

Exam 1 - Block 2 X Day and Block 2 4 x 4 Finals 7:40 - 9:40  
Exam 2 - Block 2 Y Day 9:45 -11:45  
**Regular Day** for all underclassmen students.

## Monday, June 11 – Early Release Seniors Only

Exam 1 - Block 3 X Day Block 3 4 X4 Finals 7:40 - 9:40  
Exam 2 - Block 3 Y Day 9:45 -11:45  
**Regular Day** for all underclassmen students.

## Tuesday, June 12 – Early Release Seniors Only

Exam 1 - Block 4 X Day and Block 4 4 x 4 Finals 7:40 - 9:40  
Exam 2 - Block 4 Y Day 9:45 -11:45  
**Regular Day** for all underclassmen students.

Guidelines to Staff – Remember that:

- **Students are expected to take their exams on the scheduled exam day.**
- **All Senior Exams will be administered in the location specified by the teacher.**
- **NO EXCEPTIONS WITHOUT APPROVAL** from the Building Principal, and then only for emergencies.
- Please call the parents of students who are expected to **but do not** show up for an exam.
- Expectation **IS** Student and Parent Notification - If the student **Does NOT make up the exam by 2:00 pm on June 13, the exam grade will be entered as a “0”.**
- **Wednesday June 13** is the **“Make Up”** Exam day for seniors.
- Thursday and Friday, June 14 and 15 are graduation practice days for seniors.
- Upon Conclusion of their Exams, seniors are to exit the building unless involved in meeting with a teacher(s) regarding final exams or graduation practice.

## Underclassmen Exam Schedule – June, 2018

### Tuesday, June 12 – Full Day

Exam 1 - Block 1 Y Day **Finals** 7:40 - 9:35  
 Exam 2 - Block 2 Y Day **Finals** 9:40 - 11:35  
 The remainder of the day we will attend 3<sup>rd</sup> and 4<sup>th</sup> block classes.

### Wednesday, June 13 – Early Dismissal

Exam 1 - Block 1 X Day **Finals and 4 x 4 Finals** 7:40 - 9:35  
 Exam 2 - Block 2 X Day **Finals and 4 x 4 Finals** 9:55 - 11:45

### Thursday, June 14 – Early Dismissal

Exam 1 - Block 3 Y Day **Finals and 4 x 4 Finals** 7:40 - 9:35  
 Exam 2 - Block 4 Y Day **Finals and 4 x 4 Finals** 9:55 - 11:45  
**A.M. Break** - 9:35 – 9:50 **Early Dismissal** for all students - 11:45

### Friday, June 15 – Early Dismissal

Exam 1 - Block 3 X Day 7:40 - 9:35  
 Exam 2 - Block 4 X Day 9:50 - 11:45  
**A.M. Break** - 9:35 – 9:50 **Early Dismissal** for all students - 11:45

**CTE, CGS and STAT students travel each day of the exam schedule.**

Teachers – Remember that **students must take their exams on the scheduled exam day.**

**NO EXCEPTIONS WITHOUT APPROVAL** from building administration and then only for emergencies. Please call parents of students who are expected but do not show up for an exam. Notify the parent that if the student does not make up the exam by 2:00 p.m. on **June 15**, the exam grade will be “0”.

### Underclassmen Bell Schedule for Tuesday, June 12

Bell Schedule – June 12, 2018			
Block	1 <sup>st</sup> Lunch	2 <sup>nd</sup> Lunch	3 <sup>rd</sup> Lunch
1 <sup>st</sup> Block	7:40-9:35	7:40-9:35	7:40-9:35
2 <sup>nd</sup> Block	9:40-11:35	9:40-11:35	9:40-11:35
A Lunch	11:40-12:00		
3A Block	12:05-1:20		
3B Block		11:40-12:15	
B Lunch		12:20-12:40	
3B Block		12:45-1:20	
3C Block			11:40-12:55
C Lunch			1:00-1:20
4 <sup>th</sup> Block	1:25-2:15	1:25-2:15	1:25-2:15

# MIDDLE SCHOOL – EXAM SCHEDULE JUNE, 2018

## 2017-18 MIDDLE SCHOOL EXAM SCHEDULE

### **Tuesday, June 12**

Block 1 “Y” Day

Block 2 “Y” Day

All Middle School travel students should test today.

Regular School Day

### **Wednesday, June 13**

Block 1 “X” Day

Block 2 “X” Day

Early Out Day – 12:20 p.m.

### **Thursday, June 14**

Block 3 “Y” Day

Block 4 “Y” Day

Early Out Day – 12:20 p.m.

### **Friday, June 15**

Block 3 “X” Day

Block 4 “X” Day

Early Out Day – 12:20 p.m.

# TRANSPORTATION EARLY DISMISSAL SCHEDULE FOR THE END OF THE SCHOOL YEAR

SCHOOLS	DATES	DISMISSAL TIMES
All Schools - Regular Bus Schedule	<b>June 5, 6, 7, 8, 11</b>	
Secondary (Grades 9-11)	<b>June 13, 14, 15</b>	11:45 a.m.
Middle (Grades 6-8)	<b>June 13, 14, 15</b>	12:20 p.m.
Elementary (Grades K-5)	<b>June 13, 14, 15</b>	June 13 – 1:28 p.m. June 14-15 – 1:10 p.m.
Early Childhood Special Education	<b>June 13, 14, 15</b>	9:30 a.m. to 12:00 p.m. (2 year olds) 9:00 a.m. to 12:00 p.m. (3 year olds) No school for 4 year olds.

# STANDARDS OF LEARNING INCENTIVE PLAN 2017-2018

## Procedures for exam exemption for achieving a passing score on the Standards of Learning Assessments

1. Students who pass an SOL assessment shall be exempt from the final exam for the applicable course.
2. The principal may exercise discretion regarding student final grades of 59 or below. For purposes of calculating final grades, the first semester grade may not be lower than 50 (Regulation 3601).
3. Students must pass both the English: Writing and the English: Reading, Literature and Research SOL assessments in order to exempt the English final exam.
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